

Fort Worth, Texas
June 27, 1924.

At 8:30 A. M., the Board of Directors of the Texas Agricultural College was again called to order in the office of President A. S. Carter. The roll call disclosed the member present: A. S. Carter, W. F. Eddy, J. A. Whitfield, O. H. Ford, J. P. Jones, H. W. McQuinn, Mrs. Chas. G. Gentry, Dr. J. B. Cook, President C. W. Cook and Treasurer W. S. Blalock were all in person.

The minutes of the meeting of this date were read and approved. Special Order No. 1, 1924, presented by C. G. Whitfield, it was ordered that members be let to every instance of the latest responsible matters. On this basis it was agreed that contracts were let as follows:

BOARD MINUTES

For the purchase of administrative building, Fort Worth, Texas, at \$11,200.00.

JUNE 27, 1924

For the construction of the President's residence, Fort Worth, Texas, at \$11,200.00.

Meeting of the Administrative Building and the new building, a meeting building of the same, Fort Worth, Texas, at \$11,200.00.

The purchase of the administrative building, Fort Worth, Texas, at \$11,200.00.

The meeting of the Administrative Building and the new building, a meeting building of the same, Fort Worth, Texas, at \$11,200.00.

Meeting of the President's residence, Fort Worth, Texas, at \$11,200.00.

Fort Worth, Texas
June 27, 1924.

At 3:00 P. M. the Board of Directors of the Texas Technological College was again called to order in the office of Chairman A. G. Carter. The roll call disclosed the number present: A. G. Carter, W. P. Hobby, R. A. Underwood, Clifford B. Jones, C. W. Meadows, Mrs. Chas. DeGroff, Dr. J. E. Nunn; President F. W. Horn and Senator W. H. Bledsoe were also present.

The Committee on Tabulations of bids reported on the bids accepted. Upon motion of W. P. Hobby, seconded by R. A. Underwood, it was ordered that contract be let in every instance to the lowest responsible bidders. On this basis it was announced that contracts were let as follows:

For the construction of the Administration Building, Ramey Brothers of El Paso, Texas, at \$371,383.00.

For the construction of the President's residence, J. W. Maxey of Lubbock, Texas, at \$26,752.00.

Heating of the Administration Building went to Korioth Plumbing & Heating Company of Sherman, Texas, at \$16,500.00.

For plumbing of the Administration Building, L. Holt, Fort Worth, Texas, at \$17,237.31.

For wiring of the Administration Building to Schroder Electric Company, San Antonio, Texas, \$9,251.00.

Heating of the President's residence, Texas Heating & Ventilating Company, Fort Worth, Texas, \$1,280.00

Plumbing for the President's residence - L. Holt, Fort Worth, Texas, \$2,134.47.

Wiring of President's residence, Rigsbey Electric Company, Dallas, Texas, \$796.00.

It was directed that the contract be written with Ramey Brothers for the amount above, specified work to be completed in twelve months from July 1, 1924 with a penalty of \$500.00 for each working day that the building is incomplete after the date mentioned, with good and satisfactory bond to be furnished and to be accepted by the Board of Control and the Officers of the Texas Technological College.

It was agreed that payment was to be made in State Treasury Warrants and to be accepted by Ramey Brothers at par. Payments are to be made upon estimate made by the architects every thirty days covering 85% of the labor done and material on the ground, approved by the architects as suitable and not perishable. All these provisions were explained to Mr. Ramey and were accepted by him.

It was ordered by the Board that the same conditions apply to the construction of the President's residence except that the penalty for time beyond the limit of six months should be to the extent of \$10.00 for each working day.

The Penalty for delay in completing the mechanical contracts on the Administration Building was set at \$50.00 per day and on the President's residence at \$10.00 per day. Other conditions were to be the same with all construction.

It was directed by the Board that Lueders stone be substituted in place of cast cement stone for the exterior stone work on the Administration Building.

On motion the Board adjourned at 6:30 o'clock to meet again in Chairman's office at 10:00 o'clock June 28.

/s/ A. G. Carter, Chairman

C. W. Meadows, Secretary

Fort Worth, Texas
June 27, 1924

The Board of Directors of the Texas Technological College met in a special called session at 10 o'clock on this date in the office of Mr. Amon G. Carter, of the Star-Telegram. The meeting was called to order by Chairman A. G. Carter in the chair. Roll call showing number present as follows: A. G. Carter, Mrs. Chas. DeGroff, C. W. Meadows, R. A. Underwood, J. E. Nunn, and Clifford B. Jones. Gov. W. M. Hobby came in later. President P. W. Horn was also present as was, also, Senator W. H. Bledsoe.

The Minutes of the special called meeting of March 28th, were read and approved. After reading the minutes the Chairman of the Board called for the report of the President of the College. This report in full follows:

Lubbock, Texas
March 24, 1924

To the Honorable Board of Trustees
Texas Technological College

Ladies and Gentlemen:

Since entering upon the duties of the presidency of The Texas Technological College, on January 1, I have been engaged in the following undertakings:

(1). Visiting the existing educational institutions of the state that are doing any form of agricultural or technological work; studying the scope of their work, their equipment, their enrollment; their costs. On most of these, I have already made written reports to your Honorable Body.

(2). Visiting many other institutions outside of the state that are doing technological work to a greater or less extent, studying their architecture, their courses of study, their costs.

(3). Accumulating courses of study and school reports from a large number of technological institutions in various parts of the United States and studying them with a special view to the needs of our own institution.

(4). Placing before the people of Texas in a general way the Texas Technological College by means both of public print and public addresses. During the visits made to other states, matter was furnished to fifty of the leading daily and weekly papers of Texas, telling of the work done in the colleges visited and the expense of such work.

(5). Studying the architecture of colleges throughout the United States with a special view to finding types especially adapted to our own needs. I have already sent to each member of the Board of Regents copies of certain architectural layouts which seemed to me to be of particular interest.

(6). Consulting with the architects employed by the Board for the purpose of arriving at specific recommendations to be made to the Board.

It is my opinion that a considerable number of these activities should be continued at suitable times in the near future. Although I have visited a number of educational institutions both in the East and in the West, it seems to me that there are certain others, notably in the middle West, which it would be to our advantage still to visit. This, however, need not be done at the immediate moment.

As a result of these visits, and of careful thought and study, I am hereby submitting to the Board the following specific recommendations:

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1. That you adopt, with whatever modifications you might think proper, the architectural layout recommended by Mr. Watkin and myself, thereby adopting a plan showing the institution as it is to be developed, in years to come as its size increases and as money is provided. This plan will be adequate for at least six thousand students, when we have them.

2. That you make provision for the erection of the following buildings at the earliest possible moment:

- (a) The administration building, first unit.
- (b) First unit of women's dormitory.
- (c) First unit of men's dormitory.
- (d) Agricultural buildings.
- (e) Necessary units of heating plant.
- (f) President's residence.
- (g) Textile.

I recommend that you adopt, with such modifications as you may deem best, the sketches drawn up by Mr. Watkin for these buildings and that they be turned over to Sanguinet and Staats for the necessary elaborations and for the writing of specifications with a view to calling for bids and letting contracts at the earliest possible moment. It is to be hoped that the corner stone of one of these buildings can be laid by July 4 of this year.

3. That the work of the school be organized in four departments, as follows:

- (a) A college of liberal arts.
- (b) A college of household economics.
- (c) A college of agriculture.
- (d) A college of engineering, one of the important sub-divisions of which should be a department of Textile Engineering.

In discussing this kind of organization, permit me to say that it seems to be imperative that each of these four departments should be provided for. A college of liberal arts is demanded and is needed, by the people of the vast stretch of territory contiguous to the institution. The department of home economics is made necessary by the fact that the bill establishing the college specifically provides that it should be co-educational, and that some work should be given of special value to women. The agricultural department should specialize in such types of farming and stock raising as are particularly needed by the people of the section in which the college is located. The department of engineering is implied in the very title of the school. The sub-division of textile engineering is made highly important by reason of the fact that Texas is just now entering upon a period of the extensive development of cotton mills and other forms of textile industry. It is part of the undoubted mission of this school to help prepare the young men and women of Texas for taking their proper part in this development.

(4). That we definitely adopt the month of September, 1925, as the month within which the college is to open its doors to students and that everything practicable be done to this end.

(5). That during the first year of the college, that enrollment be limited to freshmen and sophomore students, that the junior year be added in September, 1926, and the senior year in September, 1927.

(6). That every effort be made to organize the school upon such a basis as to develop democratic ideals.

(7). That the idea of self-support for students be fostered and recognized in the very organization of the college.

(8). That no Greek letter fraternities be permitted.

(9). That so far as is practicable what is known as the co-operative basis of organization for the work of the school be put into practice.

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Respectfully submitted,

P. W. Horn, President
Texas Technological College."

The Board took action upon the various recommendations of the President as follows:

1. It was directed that the budget be prepared and submitted to the State Board of Control merely in summary and not in detail. The summary reads as follows:

	For Year Ending August 31, 1926	For Year Ending August 31, 1927
1. Administration Building	\$ 70,300.00	\$ 70,300.00
2. Faculty Salaries	202,100.00	239,500.00
3. Department Maintenance	18,500.00	28,500.00
4. Improvements	735,000.00	402,000.00
GRAND TOTAL	\$ 1,025,900.00	\$ 740,300.00

It was directed that the Secretary of the Board and the President of the College present this Summary to the State Board of Control as per request of the Board from the State for the next two years with the explanation that it does not now seem practical to present a budget itemized in every particular.

2. The Board on motion unanimously recommended that the salary schedule now in force in the University of Texas be adopted as the salary schedule for the Texas Technological College for the years 1925-26 and 1926-27.

3. The matter of by-laws for the Board with the suggestion of the President were referred to a special committee

consisting of Messrs. Jones, Underwood, and Hobby.

4. The Board on motion passed a resolution specifically authorizing the Vice-President to act in all respects as the President during the absence of the latter from the State and particularly authorizing the Vice-President to sign any legal papers which the President would sign if he were in the State.

5. The following matters were referred to a special local committee consisting of Mr. Jones, Mr. Underwood, and Dr. Nunn, with power to act:

The matter of selecting in advance someone to have charge of the preparation of the agricultural work of the College for instructional purposes in 1925-26.

The matter of moving the residences now on the college property to some other location and repairing them for whatever purpose may be needful.

The matter of purchasing office equipment and other needed items out of whatever balance there may be in the Maintenance Fund up to August 31, 1924.

The matter of construction of a railroad switch.

The matter of the water supply. It was resolved by the Board that the policy should be to sink our own wells for the water supply of the college.

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The Board approved the recommendations of the Building Committee as to not opening a street between the College property and the city, but opening one 150 feet farther back connected with highways on the North and South of the College property.

The Board, also approved the report of the Executive Committee adopting finished plans and specifications for the Administration Building and the President's residence.

The Board expressed itself as permitting the present secretary of the President of the College continue her services during the months of July and August.

The Board then entered into consideration of sketches prepared by W. W. Watkin, architect, for the Stock Judging Pavilion, the first unit of the Women's Dormitory, and the Engineering and Textile Building. It was directed by the Board that these sketches be approved and that Sanguinet, Staats & Hedrick, architects, prepare detailed plans and specifications for these buildings. It was also directed that Mr. Watkin prepare sketches for the Dairy Barns and also the Agricultural Building with the understanding that the buildings for agricultural purposes be approximately equal in cost to the building for engineering purposes. It was directed that Sanguinet, Staats & Hedrick proceed to draw plans and specifications for these latter buildings as soon as the Executive Committee should approve of the preliminary sketches.

The Board directed that the architects advertise for the bids on the Stock Judging Pavilion - bids to be opened on August 27th, but that no bids be asked for the other buildings until all sketches were completed.

Promptly at 12 o'clock, the bids were opened for the construction of the Administration Building and the

President's Residence - the heating, plumbing and lighting on the Administration Building and the President's Residence.

The Chairman appointed Mr. Jones and President Horn as a Committee to be with the Architects when the bids were being tabulated. Said Committee to report back to the Board at its afternoon meeting.

At 12:30 o'clock the Board adjourned to meet again at 3 o'clock that afternoon in the office of Mr. Carter.

s/ A. G. CARTER
Chairman

C. W. MEADOWS
Secretary