

# TIPS FOR TECH MEN

*Men's Residence Halls*  
**HANDBOOK**

Texas Technological College  
Lubbock, Texas



"Tips for Tech Men" is published by the Men's Residence Council for your information and use. Please read this handbook carefully and retain it for future reference.

## Welcome

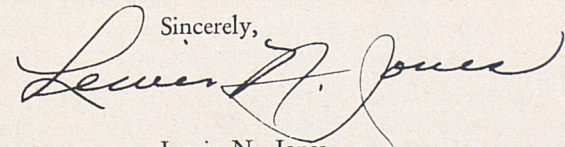
The entire staff of the residence hall division of the Office of the Dean of Men would like to take this opportunity to extend to you our warmest personal greetings and a hearty welcome to the campus community of Texas Technological College.

By virtue of the fact that you will be living in one of the men's residence halls, you are now a full member of the Men's Residence Hall Association. This membership brings to you the right to vote on and participate in the activities of the Association in a manner not unlike that which is expected of a responsible citizen in any civic community.

This handbook is intended to introduce you to some of the procedures and programs which have been established by student leaders before you. During the time you spend as a member of your hall association, you will undoubtedly have the experience of working with other students to improve and strengthen the program for the benefit of students yet to come to Texas Tech.

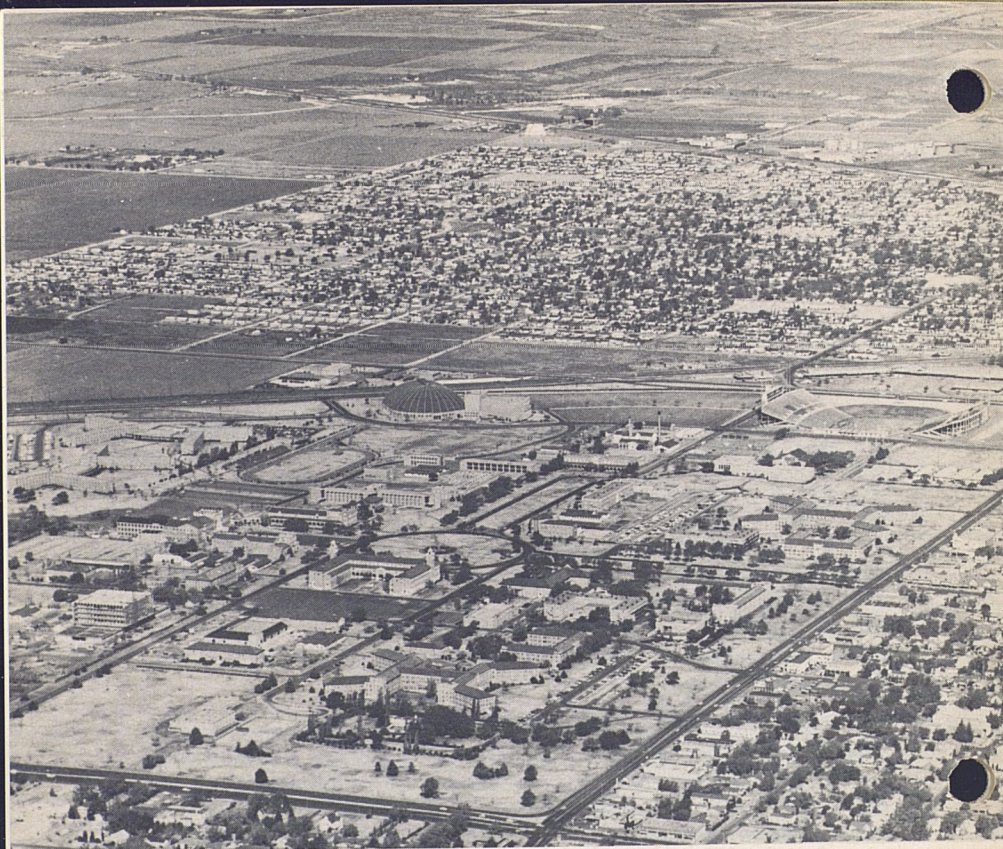
The entire College is proud of its residence hall program and is able to point with pride to the many significant educational contributions which the Association has afforded its members. It now becomes your responsibility to carry on these fine traditions and, by so doing, broaden and increase the scope of your education by taking full advantage of the opportunity to participate in a dynamic experience in group living.

Sincerely,



Lewis N. Jones  
Dean of Men





## Texas Technological College and Lubbock

Texas Technological College is located in Lubbock, Texas, on a sprawling 1,844 acre campus that gives it the distinction of being the second largest single tract campus in the United States, with an enrollment of over 12,000 students. Texas Tech offers degrees in six schools — (1) Agriculture, (2) Arts and Sciences, (3) Business Administration, (4) Engineering, (5) Home Economics, and (6) Graduate.

Lubbock, with a population of over 142,000 persons, lies in the heart of the South Plains. Lubbock offers excellent banking and merchandising facilities and rates high as a medical center. It is an important agricultural center and is consistently known as one of the cleanest cities in Texas.

The educational atmosphere of Texas Tech blends with Lubbock's cultural environment to provide a highly satisfactory setting for Tech students. This provides a college atmosphere that is highly rewarding.

## Student Government

### Student Government at Texas Tech

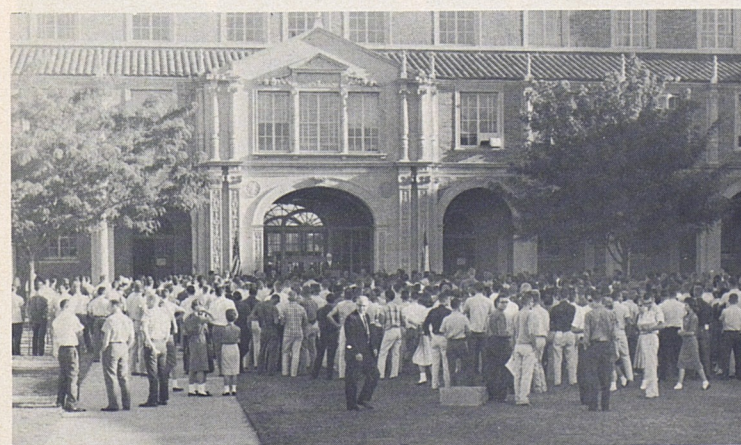
The program of student government at Tech is quite extensive. Its highly developed organizational system provides an atmosphere for student leadership and achievement equal to that of any college. Adequate opportunities are available for everyone in more than 160 campus organizations, and it is certainly hoped that each individual will find his place in the system. Remember, Texas Tech is student-governed—which means that you have an opportunity to broaden your college experience through your work and enjoyment.

### Residence Hall Government

Each hall is governed by a Hall Council, which consists of a president, vice president, secretary-treasurer, MRC representative, a wing-governor from each wing, a Food Service representative, and various committee chairmen. The Hall Council sponsors and coordinates the various activities of the hall, and all matters related to hall government should be taken up with a member of the Council. Elections are held each spring, and each hall resident who meets college eligibility requirements is eligible for the offices of president, vice president, secretary-treasurer, or MRC representative.

Residence hall activities are financed with hall dues, which are paid at the beginning of the year, and by profits made from hall laundry and dry cleaning concessions. By patronizing your laundry service, you help to improve hall services, activities, and facilities.

### *The orientation for freshmen.*



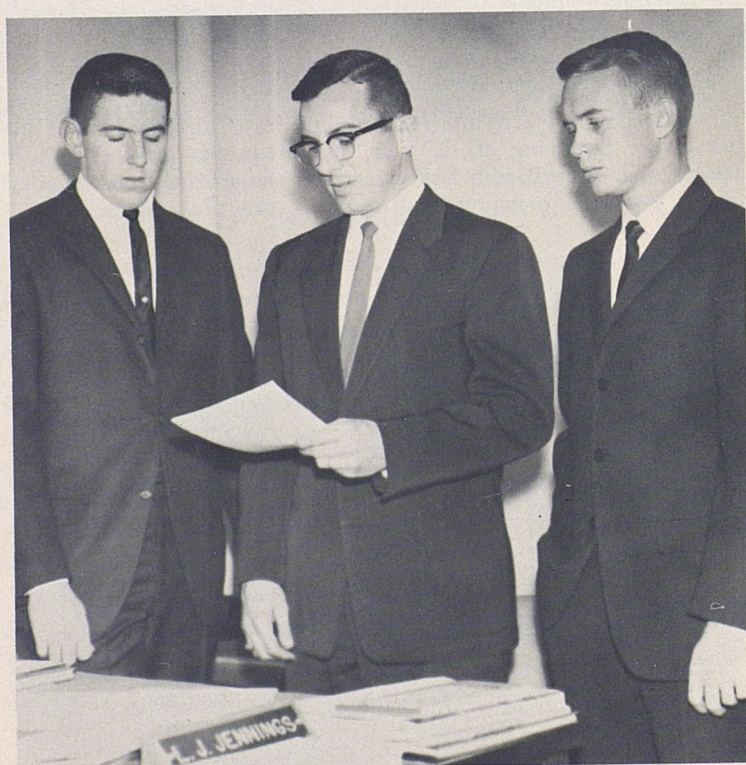


## Men's Residence Council

The Men's Residence Council was organized in 1956 to foster cooperation between the individual halls and to consider all problems of mutual concern to the men's halls at Tech. MRC is composed of all the hall presidents and an elected representative from each hall.

The Men's Residence Council reviews many problems throughout the year which affect the general welfare of the residents of the men's halls. Some of the activities which MRC sponsors include the Homecoming decorations contest for the men's halls, the publication of "Tips for Tech Men," and the MRC Scholarship. The scholarship is a \$250 grant given to a resident of one of the halls. To be eligible to receive this scholarship, a freshman must have been in the upper quartile of his graduating class and then make a "B" average during his first semester's work. All upperclassmen must have a "B" average the preceding semester and a "B" overall average to be eligible. For the hall resident who is interested in student government, MRC offers an excellent opportunity for participation in such activities.

*Presentation of the annual MRC Scholarship.*



## Residence Hall System

### Tech's Residence Halls

A vital part of the educational progress at Texas Tech is the residence hall system. The residence halls offer a wide variety of programs to suit all tastes. The residence halls offer a complete education in group living, an experience which many individuals have never had. This also provides an excellent atmosphere for the serious study so necessary to meet the high academic standards at Texas Tech. The residence hall system works hand in hand with student government to provide excellent training for residents and to afford an opportunity for participation in student activities. The residence hall system is a vital and necessary link in the chain of academic and extracurricular activity at Texas Tech.

There are seven men's residence halls on the campus, housing some 2,470 Techsians. Each has its own distinctive history and customs, and competition between them is strong.

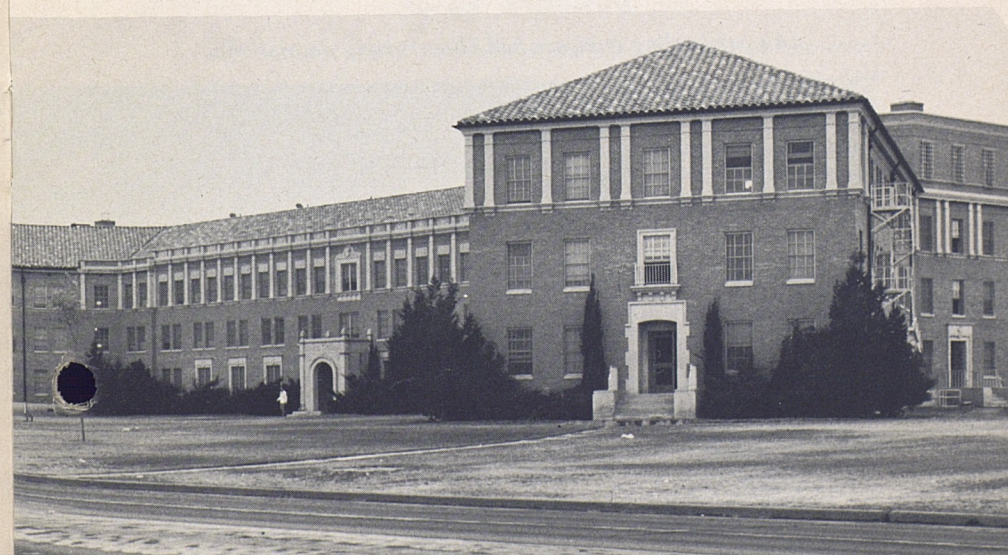
### The Older Men's Residence Halls

The older halls are located on the northeast area of the campus. These are Sneed, Bledsoe and Gordon Halls.

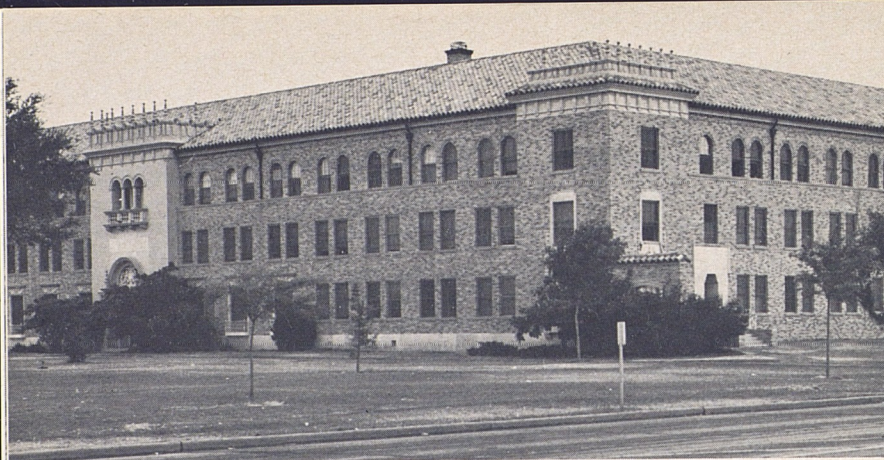
Sneed Hall was constructed in 1938, is named after Mr. Joe T. Sneed, an early member of the Board of Directors of the College. Sneed Hall accommodates 324 men and represents much of the tradition that has developed during the growth of Texas Tech.

Bledsoe Hall, named for Senator William H. Bledsoe, the Texas Senator who introduced the Senate bill which authorized Texas Tech, was opened for occupancy in 1948 and houses 350 men.

*Bledsoe Hall.*







*Sneed Hall.*

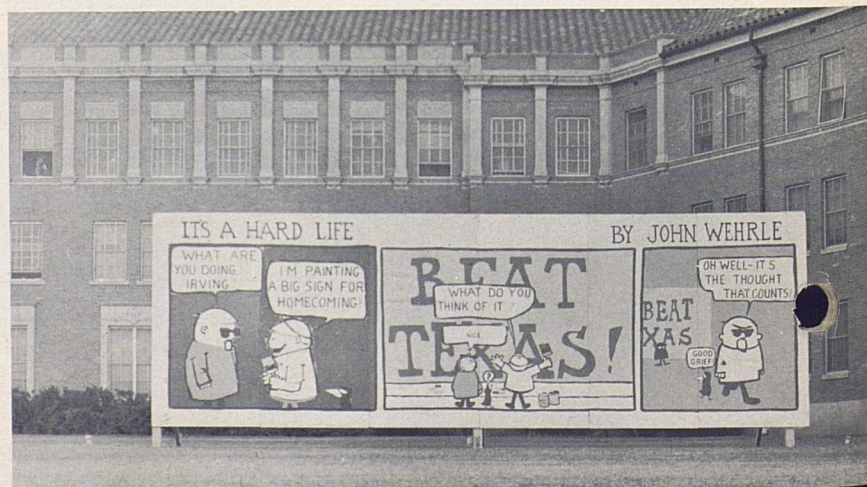
Gordon Hall accommodates 364 men and is connected with Bledsoe Hall through the kitchen and dining rooms. Gordon Hall is named for Dr. James M. Gordon, the first dean of the School of Arts and Sciences or Liberal Arts as it was called at that time.

### **The Newer Men's Residence Halls**

The newer halls are located on the western part of the campus as it exists today. These are Thompson, Gaston, Wells and Carpenter Halls. Each of these halls houses 359 men and the four halls were completed in 1958.

Thompson Hall is named in honor of Mr. Charles C. Thompson, an early member of the College Board of Directors. Gaston Hall is named for Mr. A. Tom Gaston, Texas Tech Business Manager 1930-1954. Wells Hall is named in honor of Mr. Spencer A. Wells, an early chairman of the Tech Board of Directors. Carpenter Hall is named for Mr. John W. Carpenter, a member of the first Board of Directors.

*An outstanding residence hall Homecoming decoration.*



*Time for a bull-session.*

### **Activities in the Residence Halls**

Each men's residence hall governing group at Texas Tech realizes the responsibility it has to provide a broad program of activities that is suitable for the needs of each hall resident. It is with this goal in mind that each hall has embarked upon a program of social, athletic, and cultural activities designed to supplement the education of each hall resident and to enhance the college life of Texas Tech. The broad program of activities sponsored by Tech's residence halls is a credit to the school and to the halls; and every effort should be made by each hall resident to utilize it, for it represents some of the finest program planning at Texas Tech.

### **Social Activities**

A well-rounded social program is one goal of each of the men's residence halls. Social activities cover a wide range of activities, such as: mixers with the women's residence halls, movies, special parties, bar-b-ques, etc. Each hall makes an effort to have a varied social program in order to meet the interests of most residents.

*Carpenter and Wells Halls.*





*Fun at a mixer.*



### Athletics

A full slate of intramural athletics is offered for the hall residents. Halls may enter more than one team in many of the campus-wide athletic events which range from badminton to wrestling. Each hall provides athletic equipment for practice or for general recreation, and it may be checked out at the hall office. Several halls offer intra-hall competition in certain athletic events. The total athletic program serves to keep the residents physically fit, and emphasis is placed upon individual participation and enjoyment rather than winning at any cost.

*A residence hall intramural football squad.*



### Scholarship

Scholarship is the fundamental purpose of a college and the Texas Tech Men's Residence Halls do not neglect this facet of activities. Each hall has a different type scholarship program. The Men's Residence Hall with the highest grade average is awarded a trophy each year by the Men's Residence Council. Some halls award trophies or plaques to the wing with the highest grade average. At least one hall has an advisor system whereby freshman men may obtain help in certain fields of study from outstanding upperclassmen who live within the hall.

### Cultural

The residence halls offer opportunities for cultural programs and sponsor guest speakers and discussions within the halls. Many cultural activities are provided outside the residence halls by the Tech Union and Civic Lubbock. Many activities are held at the Municipal Auditorium which is located on the Tech Campus. All residents are urged to take part in the activities which are made available to them.

*A residence hall council meeting.*





## Facilities and Services

Every effort has been made to make your stay at Texas Tech a pleasant one. A number of facilities and services are offered by the halls as a part of your living program. Proper and considerate use of these services should offer you the greatest possible convenience.

### Food Service

The Director of the Food Service of Texas Tech is responsible for preparing twenty meals a week for over 5300 students. The meals are planned in a central office and prepared in modern, well-staffed kitchens located in each residence hall. The meals are planned and prepared in compliance with a wide variety of tastes.

The price of meals is included in the monthly room rate. A non-transferable meal ticket is issued to each hall resident. This policy is in effect to prevent multiplication of food costs. If individual conflicts in the meal schedule arise due to class or work hours, the students concerned should make arrangements to eat early. The schedule for meal service is as follows:

- |                                    |                       |                 |
|------------------------------------|-----------------------|-----------------|
| 1. Breakfast                       | Mon.-Sat. 7:00- 8:00  | Sun. 8:00-8:45  |
| 2. Lunch                           | Mon.-Sat. 11:45-12:30 | Sun. 12:15-1:00 |
| 3. <del>Dinner</del> <i>Dinner</i> | Mon.-Sat. 5:30- 6:15  | Sun. No Meal    |

Each hall association has a Food Service Representative to whom questions, problems, and suggestions concerning the meals, dining hall policies, etc. should be taken. The representative is your link with the Director of Food Service.

### Health Service

Texas Tech provides an 18-bed infirmary for the benefit of those students who become ill but who do not require surgery or the treatment of a specialist. Seven days' free medical care is provided per semester for each regularly enrolled student, and a minimum fee for food and drugs is charged for each day thereafter. Students who become ill should contact their Wing Advisor or Hall Supervisor or make arrangements themselves with the infirmary in order to be treated.

### Vending Machines

Vending machines for various types of candy and drinks are situated throughout the halls for your convenience. It is the responsibility of each student to report any irregularities in operating the machines to the supervisor in order to promote the best service possible. Profits from the machines are used for worthy campus projects.

### Laundry and Dry Cleaning

Each hall provides a laundry and dry cleaning service for those who desire it. Two student concession advisors accept laundry and dry

cleaning nightly, have it processed at low cost, and return it to the residents through a central laundry room located in the hall. Laundry has one-day service, while dry cleaning requires a maximum of two days. Profits from this operation are placed in the hall treasury.

### Telephone Service

Each room in the residence halls has a dial-system telephone. Any number on campus may be reached by dialing a four digit number. Off campus numbers may be reached by dialing "9" and then the desired number. Calls coming from off campus are handled by a central switchboard. Only "collect" long-distance calls may be made from room phones. Calls from room phones can be made only between the hours of 7:00 A.M. to 11:00 P.M.; however, emergency calls may be placed through the switchboard at any time. Pay phones are also located in each hall for long-distance calls and after-hours calls. Please notify your parents and friends of your extension number in order that calls may be received faster.

### Mail Service

U.S. Mail is delivered to and picked up from each residence hall daily except Sundays and holidays. Two residents are normally assigned to a mail box; the box number usually corresponds with your room number.

In order that you receive prompt delivery of all mail, it is necessary that your mail be properly addressed. Your address will be:

Your Name  
Your Residence Hall, Your Box Number  
Texas Technological College  
Lubbock, Texas 79406

### Recreational Facilities

Recreational areas are provided in each of the men's residence halls. Here, there is room for ping-pong, card playing and other forms of relaxation. Each residence hall has a television set which is located

*Meals are served cafeteria style in each hall.*





in the lounge area and each hall provides athletic equipment which may be checked out from the hall office. These recreational facilities are just another part of the hall program to make your hall living more pleasant.

### Guest Service

Perhaps there will be times when you will have a guest who desires to stay overnight in the residence hall. This service is available if space permits. Overnight rates are 50 cents per person for a double room and \$1.00 per person for a single room. Guests are also permitted to eat in the dining rooms and should see a residence hall staff member to obtain a guest meal ticket. Rates for guest meals including tax are as follows: Breakfast, 41 cents; Lunch, 82 cents; Dinner, 87 cents; and Sunday Dinner, \$1.28.

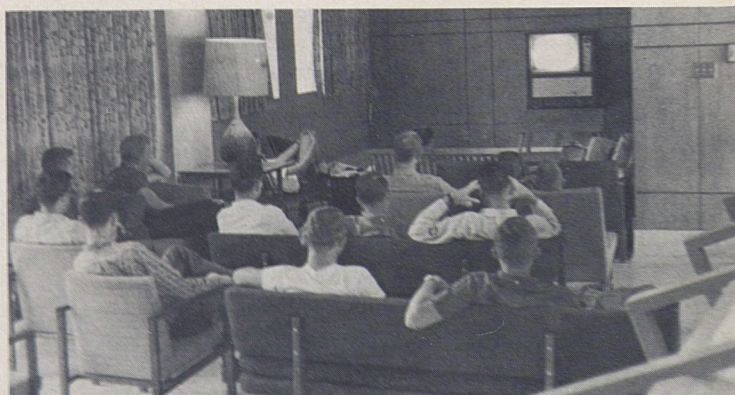
### Hall Office

The hall office is the center of much of the activity within the residence hall. The office handles the mail service, checks out the athletic equipment, and provides other services for the residents of the hall.

### Maintenance Men

Each hall has a full-time maintenance man employed to take care of the countless little jobs that naturally arise in so large a building. Although the hall resident should take care to prevent unnecessary damage, any maintenance problems which do arise should be brought to the attention of the maintenance man, this is done by reporting the problem to your Wing Advisor or Residence Hall Supervisor.

*T.V. time in a hall lounge.*



### Hall Housecleaners

Each residence hall has two women who clean the corridors, stairways, and lounge areas. The ladies are eager to keep the hall as neat as possible, and your cooperation with them will benefit everyone. The hall resident is expected to clean his own room as this service is not provided by the College.

### Storage Facilities

Storage facilities are available in each hall in order that residents may store trunks or other bulky items. Residents are urged to make use of this storage space and thereby prevent crowding their rooms.

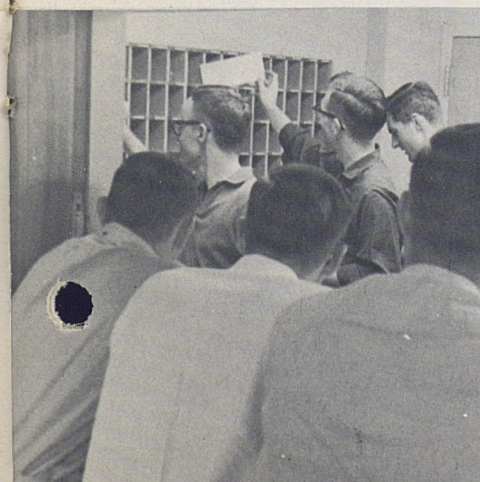
### Room Facilities

All rooms in Bledsoe, Gordon and Sneed Halls have movable furniture that includes two single beds with mattresses, a double desk, a chest of drawers, and two straight chairs. Each room contains two spacious closets. Lounge chairs are provided in Bledsoe and Gordon Halls.

The rooms in Wells, Carpenter, Gaston, and Thompson Halls contain modern, built-in furniture that includes individual desks, bookshelves, single beds with mattresses that serve as couches during the day, chests of drawers and closets. There are individual pegboards for bulletin boards and storage spaces below the beds and above the closets.

Each residence hall room has a lavatory and medicine cabinet. Shower and toilet facilities are centrally located on each wing. Several rooms with private baths are available at extra cost in Bledsoe, Gordon, and Sneed Halls.

The hall resident must furnish his own linens and blankets for a single bed, pillow, towels, lamp, broom, and mop. Other items which he might like to bring are curtains, ash tray, radio, record player, iron, coffee pot, electric clock, and electric shaver. Television sets and refrigerators are not permitted in the residence halls.



*Mail time is eagerly awaited in all the halls.*



## Supervision

### Supervisory Staff

The residence hall staff is charged with the responsibility of counseling and advising over three-hundred men in each residence hall. This staff is responsible for maintaining high standards of conduct and citizenship in the residence halls and for using basic, commonplace policies in doing this. The policies of the residence halls are designed to accomplish the most good for all residents and each resident is required to respect these policies.

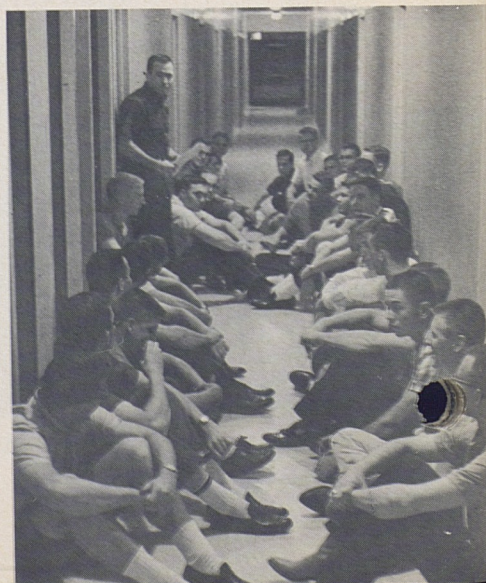
### Supervisor

The Residence Hall Supervisor has the responsibility of overseeing all the hall's activities. He reports to the Assistant Dean of Men regarding the progress of the hall. The duties of the Supervisor include counseling, discipline, statistical reports, and record keeping. Your residence hall supervisor is a man with an interest in all residents of the hall and you are encouraged to become acquainted with him as soon as possible.

### Wing Advisor

The Wing Advisor is your direct means of communication with the Residence Hall Supervisor and other members of the College personnel staff. Your Wing Advisor has been selected because of the leadership and interest which he has shown in the residence hall. He is an upperclass or graduate student and has faced many of the problems which you will encounter. Take the opportunity to become acquainted with your Wing Advisor and feel free to discuss your problems with him at any time.

*Wing meetings are held to go over hall policies.*



Each Wing Advisor is responsible for the operation of his residence hall wing, this will usually consist of 50 to 60 men. The Wing Advisor prepares an evaluation of each man on his wing at the end of each semester; this evaluation becomes a part of the student's personnel record and is used for future references concerning the student. The Wing Advisor is a key man in the residence hall program and his advice and leadership should be valued highly.

### Office Manager

The Office Manager is responsible for all residence hall mail and assists the Residence Hall Supervisor in the operation of the hall office. The Office Manager has the same authority as the Wing Advisors and will assist them in carrying out residence hall policies. The Office Manager will maintain regular hours during which the mail room will be open for residents to pick up packages and other mail too large for the letter boxes.

### Concession Advisors

The Concession Advisors are responsible for the operation of the laundry and dry cleaning service in their residence hall. You should give these men your cooperation and consideration in conducting their business; a percentage of the laundry and dry cleaning income is paid to the hall organization for your hall activities. The Concessions Advisors will assist the Wing Advisors and have equal authority with them in carrying out hall policies.



## Policies and Procedures

### Prohibited Acts

The men's residence hall system at Texas Tech operates on the theory that each individual is responsible for knowing how to act; therefore, a long list of rules and regulations does not exist. Each man is responsible for his own conduct and is expected to be fair in his dealings with other students.

There are a few acts which are detrimental to residence hall life and to the success of your college career; these acts are prohibited.

The use or possession of alcoholic beverages within the residence halls or elsewhere on State of Texas property is a violation of State laws and College regulations. Violators of this act face severe disciplinary action with possible dismissal from the college.

Gambling in any form is not permitted within a residence hall. This act does not contribute to your college education and serves no useful purpose in a residence hall program.

The possession or use of fireworks, firearms, or ammunition is prohibited. These items constitute a hazard and are dangerous to the welfare of all residents. Firearms and ammunition may be stored under the direction of the Residence Hall Supervisor.

Hazing in any form is prohibited at Texas Tech. Any form of hazing is in violation of a Tech Student Council ruling, College administrative policies and Texas State Law.

Pets are not permitted in the residence halls at Texas Tech. Sanitary conditions must be maintained in order to avoid health problems.

We believe that these policies are fair and reasonable and that your compliance with them will help make your college career a more mature and enriching one.

### Quiet Hours

The primary goal of each student at Texas Tech is to get a college education. Every effort is made to make the men's residence halls more conducive to good study habits so that each man can work toward this goal of a college education. It is requested that each man observe quiet hours daily from 7:00 P.M. to 9:00 A.M., or as otherwise regulated by the individual residence hall. Musical instruments may be played daily between the hours of 5:00 and 6:30 P.M. No one will doubt the need for study during final examination week; therefore, quiet hours are observed 24 hours daily during that week.

### Fire Drills

Fire Drills will be conducted in each hall during each semester. Each man must participate in the fire drills in order that he may be-

come familiar with the procedures involved. Directions for clearing the hall in case of an emergency are posted inside the glass door of the fire hose cabinets on each wing.

### Room Changes and Hall Transfers

Room changes may be made once each semester. The Residence Hall Supervisor will announce the time and procedures for making room changes. No changes will be made at other than the announced time except for counseling purposes.

Transfers between residence halls are not permitted except prior to the opening of the halls in the fall semester.

### Women Visitors

Women visitors are permitted only in the lounge areas of the men's residence halls except during open house and on the day the halls open. During open house and on the day the halls open, women visitors are allowed in the individual rooms.

### Dress Standards

Texas Tech is an informal college. As such, rigid dress standards are not imposed on the students. Most Tech men dress casually, with the usual clothes being slacks and sport shirts for class wear.

It is expected that these standards will prevail for meals in the men's residence halls. Athletic clothing and pajamas will not be permitted in the dining rooms. Dress-up standards prevail for Sunday dinner, slacks and sport shirts being the dress for those who do not care to wear a tie and coat. We request that you use the good taste expected of men who will someday be college graduates.

### Soliciting

Soliciting or selling in the residence halls is forbidden. Any approach within the hall should be reported immediately to the Hall Supervisor or your Wing Advisor. Students who sell newspaper subscriptions are permitted to set up tables in the lobby at the beginning of each semester, but no other selling is permitted in the residence halls.

### Automobiles

Authorized parking areas for hall residents, freshmen included, are located near each residence hall. All cars must be properly registered and tagged to be permitted to park on campus. A registration fee of \$10.00, valid for both long semesters is payable at the beginning of the fall semester for each vehicle registered and a fee will be charged for



each replacement permit issued. Any car that is parked in an area for which it is not registered will be towed away at the owner's expense.

### Women's Halls Regulations

Probably the most popular spot for men on a college campus is the women's residence halls and Tech is no exception. It is to each man's advantage to familiarize himself with the regulations and hours of the women's halls.

Men are permitted to call for their dates in the women's residence halls each morning after 8:00 A.M., but visiting in the lounges or lobby is permitted only from 12.00 noon until closing time. On Sundays, male visitors are permitted in the lounges after 8:30 A.M. Listed below are the closing hours for the women's halls:

	Mon.-Thurs.	Friday	Saturday	Sunday
Entering Freshmen (until second semester)	8:30 P.M.	12 P.M.	1 A.M.	11 P.M.
Upperclassmen	10 P.M.	12 P.M.	1 A.M.	11 P.M.
Seniors	11 P.M.	12 P.M.	1 A.M.	11 P.M.

Each man should set his watch with the time in the women's hall in which he is calling in order to prevent getting the girl back to the hall after the closing time.

### Room and Board

Room and board payments are due the first five working days of each month except at the beginning of the spring semester when the first payment is due the first five working days of the semester. Penalty payments are added daily to the charge after the five-day period, so every effort should be made to make the payments on time. Room and board rates for the residence halls are as follows:

	Bledsoe, Gordon, Sneed	Wells, Gaston, Carpenter, Thompson
September and October	\$156.82	\$166.17
November	66.00	74.00
December	66.00	74.00
January	66.00	74.00
February	66.00 (a)	74.00 (b)
March	66.00	74.00
April	66.00	74.00
May	66.00	74.00

(a) \$111.41 for new students.

(b) \$120.09 for new students.

Private baths cost an additional \$7.50 per month, and corner rooms are an extra \$1.50 monthly. If space is available, one student may occupy a double room for \$7.50 extra monthly.

Students are not allowed to remain in the halls during the Christmas holidays. They may remain in the halls for the Thanksgiving holidays, and for the spring vacation if they notify their supervisor of their intention to stay. Meals will be served in one central dining hall for those residents who stay during these times.

Details concerning the policies of the Office of Room Reservations can be found in the "General Catalog of Texas Technological College."



## STAFF

Editors ..... Johnny R. Miller  
Tommy L. King  
Larry E. McCarty  
Thomas E. Claiborne  
Advisor ..... Leo J. Jennings  
Assistant Dean of Men

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